

Ockerman Elementary Site Based Policy 4.1

Ockerman Elementary School Determination of the School Day and Week

Definition: The schedule of the school day (six and one-half hours) and week will be governed by the practices used by the Principal for the school year, subject to the beginning and ending time of the school day and the one hundred and eighty five (185) day calendar set by the Board of Education for each year. Beginning and ending time of the school day: starting 8:40 a.m. – ending 3:40 p.m.*

8:40 a.m.	School Day Begins
12:00 a.m.	AM Preschool and Kindergarten End
12:30 p.m.	PM Preschool and Kindergarten Begin
3:40 p.m.	School Day Ends

*These times may fluctuate according to the need for extended days. Extended day schedules will be published annually. Procedures for extended day are:

- 2/3 approval vote by faculty
- SBDM Council approval
- Board approval

Scheduling Committee: The Scheduling Committee shall be formed to assist the school council in determining the master activity schedule of the school day and week. The Principal will provide the committee with the necessary components for the master plan/schedule annually.

The committee make-up should be as follows:

1. Teacher representatives by grade level
2. Community member(s), if available
3. Parent(s), if available
4. One Special Area Teacher
5. One Special Education Teacher

Reports:

1. The committee shall report annually to the school council with a suggested schedule by the May meeting.
2. The Principal shall monitor the school's schedule and recommend changes to the Council whenever necessary for the following school year in order for the master plan/schedule to be in place.

Policy 4.1 of the Ockerman Elementary School Council's Policies was adopted on 3/16/2017 and signed by the following Council members:

Katie Lynch
Rogier
Erin Henson

Ken Best
Brittany Broumager

SBDM Secretary:

Susan Bell
Susan Bell